

Letter

October 18, 2018

Scott McCannell
Executive Director
Professional Employees Association

Dear Mr. McCannell

Re: Archived Vacation

The PEA agreement allows the carryover of 10 days unused vacation, up to a maximum of 10 days at any time. Vacation not taken in excess of this is “archived” and may not be cashed out except upon termination. When archived time is cashed out, it only has the value it had in the year it was earned. Archived vacation cannot be used as time off.

- Employees will be given a one-time option for full payout (no partial payouts) of their archived vacation bank on a without precedence basis.
- This would include archived vacation, up to and including the 2018 vacation year.

Administration Information Notes:

- The employer shall create an email communication on this process to go to all staff in March 2019.
- Once an employee has logged in and authenticated, they will be presented with their respective balance and yes/no option which will create a payroll transaction line once there is a commitment to a year (for a full payout of an archived vacation).
- The value of the payout for each employee will be taxed at source. No options will be given for tax sheltering. Payouts will be completed by March 31, 2019.

Sincerely,

Alyson Blackstock
Executive Director, Labour Relations and Total Compensation
BC Public Service Agency