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PROFESSIONAL EMPLOYEES ASSOCIATION

GLP EXECUTIVE MEETING

May 12, 2008 (8:00 a.m.)

Coast Vancouver Airport Hotel

1041 S.W. Marine Drive, Vancouver

Executive:

Paul Albu

Brian Chow

Cheryl Conant

Frank Kohlberger

Susan Randle

Megan Williams

Staff:

Frank Greenlay

1. **Call to Order:** The meeting was called to order at 8:14 am with Frank Kohlberger in the chair.

2. **Approval of Agenda:** The executive determined that the communication inquiry by J. Orban was to be added to item #7; that general communication with the membership and the new PEA website be added to item #4, and that the current financial costs of the Strategic Plan roll-out also be added to item #4.

MSC to approve the agenda as amended.

3. **Approval of Minutes:** MSC to approve the minutes of February 25 and March 31 as circulated.

F. Greenlay was asked to report back regarding circulating minutes by email.

4. **Secretary-Treasurer's Report:**

S. Randle reported that the current chequing account balance was \$18,707.15 and the current GIC balance was \$18,078.45 GIC. The total available funds were \$36,785.60.

MSC to accept the Secretary-Treasurer's report as presented.

5. **GLP Strategic Plan:** C. Conant and F. Kohlberger reported that the meeting for Local Representatives held in Vancouver was well received and was attended by members representing a range of professions. B. Chow advised that the discussion at the Local Representative meeting in Victoria was good, and the members had suggested that information on timelines and the next steps in the process would be useful.

F. Greenlay reported on the membership lunch meetings completed, underway, and those still in the planning process. He noted that some local representatives had taken the initiative to merge smaller groups into joint lunches and that the current costs for the Strategic Plan initiative were \$3,004.12.

The executive set June 16, 2008 as the last day for lunch meetings, with a two-week time frame to follow for the completion of questionnaires. M. Williams was appointed to work with F. Greenlay on a broadcast note to be sent to advise the local representatives.

6. **Appointment of Local Representatives:** The executive appointed the following members as local representatives:

Lavinia Zanini, Senior Contaminated Sites Officer in the Surrey Guildford office
Gail Campbell, Planning Forester in the Terrace office
Ray Lett, Geochemist with Energy, Mines and Petroleum Resources in Victoria
Tigerson Young, Psychologist with Greater Vcr./Fraser Valley Mental Health.

F. Greenlay reported that there are Local Representative vacancies in Chilliwack (Feldes) and Victoria Jutland (Balachandran). Communication with members in Chilliwack will be undertaken by M. Jobke until a replacement can be found. The Victoria Jutland members are to be added to the jurisdiction of Local Representative A. Chapman.

7. **Education Conference:** Due to time constraints, the executive elected to table discussion of the Education Conference to the next regular meeting.

8. **Staff Report:**

a) Strategic Plan: F. Greenlay reported on issues related to the Strategic Plan. The executive received the comments and will review existing language in the Strategic Plan where the language may exceed the scope of Chapter authority. It was noted that it was not intended that the Strategic Plan direct the work of PEA staff.

b) Update: F. Greenlay reported on the status of the ongoing meal allowance dispute and was asked to circulate this information.

Acting Executive Director Ernie Gorrie was invited to address the executive regarding MOA #11 and current issues involving recruitment and retention. The executive thanked Gorrie for his detailed input.

9. Further Business:

- a) **Retirement Planning – Woytack:** After discussion, the executive approved the extension of the retirement planning program with Woytack and Associates to August 31, 2008.
- b) **PEA Executive Appointment:** The executive confirmed the appointment of C. Conant to the Executive of the Professional Employees Association.

10. Meeting Evaluation: The executive was advised by F. Kohlberger that future meetings would be run under Robert's Rules of Order.

11. Adjournment: The meeting adjourned at 11:25 a.m.