

# PROFESSIONAL EMPLOYEES ASSOCIATION

## GLP EXECUTIVE MEETING

March 30, 2009 (8:30 a.m.)  
Coast Vancouver Airport Hotel  
1041 SW Marine Drive, Vancouver

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### Executive:

Paul Albu  
Bruce Barnewall  
Brian Chow  
Mike Jobke

Frank Kohlberger  
Susan Randle  
Megan Williams (by teleconference)

### Staff:

Frank Greenlay  
Jodi Jensen

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1. **Call to Order:** The meeting was called to order at 8:37 a.m. with F. Kohlberger in the chair.
2. **Approval of Agenda:** The Executive added a discussion of the PEA expense claim policy to Further Business. Also added to New Business was a discussion on sending the thank you note that was sent to the AGM participants to all GLP members.  
M/S/C to approve the agenda as amended.
3. **Approval of Minutes from February 17, 2009:** M/S/C to approve the minutes from February 17, 2009.
4. **Secretary-Treasurers Report:** S. Randle reported a February 27<sup>th</sup> balance of \$18,414.56, with outstanding cheques totalling \$100.00 for a revised balance of \$18,314.56. S. Randle also reported that there are stale-dated cheques totalling \$127.99 and that there is no change in the GIC account.
5. **Review of February 17 Action Items:**
  - a) After discussion, it was determined that the responsibility for costs for the Bargaining Preparation Committee cannot be determined until there is more information about the intent of the committee and the committee's activities.
  - b) The costs for a conference call were estimated to range between \$.21 and \$.34 per minute per line on PEA system.
  - c) The executive determined a two week deadline for members of the executive to submit the questions assigned from questionnaire for Strategic Plan documents.  
  
F. Greenlay reported that the software needed to prepare a revised Strategic Plan summary was not available. Greenlay was asked to send the files to B. Chow and Chow was asked to follow up with Greenlay and K. Russell.
  - d) The executive requested a link to the Strategic Plan be placed on the GLP Home Page. Greenlay was asked to provide the latest document from the LSO Classification Plan review. The document is in the final editing process and will be provided to the

Executive. The Executive requested an interim document for review. Greenlay to advise whether input from the GLP executive is useful to the LSO Review. Greenlay to provide an electronic document within two weeks. This LSO Plan review is to be added to the next Executive agenda.

- e) The executive continued the request to put layoff information in the “Asked and Answered” section of the webpage.
- f) The Executive requested that digital copies of Strategic Plan be sent out to the GLP membership after the formatting issues are resolved.

**6. Policy Committee Report:** There was no report from the Policy Committee. The Executive requested that a call for volunteers to serve on the Policy Committee be sent to the GLP membership.

**7. Convention Nominating Committee Report:** Les Theissen advised that he has withdrawn from the Convention. Richard Voyer has agreed to fill the vacant delegate spot. Greenlay to ensure that the administration of this change is in place and that Voyer is included on the delegate list at Convention.

**8. Convention Planning:** The Executive was formally notified that Mike Jobke was running for the PEA Presidency, and that Frank Kohlberger was running for 1<sup>st</sup> Vice-President.

- a) The Executive reviewed three Convention Resolutions submitted by M. Williams.

1<sup>st</sup> resolution: To establish a policy regarding how the executive is involved in bargaining issues: M/S/C

2<sup>nd</sup> resolution: To have the PEA executive review the mandate and purpose of the PEA and communicate this information to the PEA members: M/S/C

3<sup>rd</sup> resolution: That the PEA send out emails to members to clarify the resolution process: M/S/C

- b) Additional Resolutions:

The Executive seeks to ensure that the PEA has written policy for expenses, including the administration of expense claims and expected timelines for claims to be paid. The Executive requested that this issue be presented at the PEA Executive Table on March 30, 2009, and not submitted through Resolutions at Convention.

Action Item: The Executive discussed the issue of active membership; specifically, whether a member on leave can attend AGM’s, Convention, and run for office. Greenlay to get clarification.

**9. Local Representative Appointments:** The Executive appointed Navneet Gill to replace Paul Van Westendorp as Local Representative in Abbotsford; Mark Salzl as alternate during the leave of Greg Wiggins in the Queen Charlottes; Carol Danyluk as an alternate Local Representative for Ron Smith in Kamloops; Peter Lewis to replace Dwain Boyer in

Nelson, and; Hamid Mohmand as a Local Representative for the Ministry of Transportation in the Lower Mainland.

Approval of new Local Reps: M/S/C

The Executive requests that F. Greenlay report on the number of Local Representatives and how many members each represents, for the next meeting.

- 10. Bargaining Preparation Committee Report:** The Terms of Reference received a final review. There will be a least one member of the GLP Executive on the BPC, with a maximum of 12 members to sit on the committee. B. Chow was asked to draft a note to be sent to the membership. F. Greenlay to have the note distributed through the Local Representative email lists. The Executive set a reply deadline of May 8, 2009. The Executive also asked that this note be handed out to GLP members at the PEA Convention.
- 11. Staff Report:** F. Greenlay reported that the LSO Classification Plan review has concluded revisions and the revised plan is now at the senior levels on both sides of the table. There are 42 benchmark positions with only one remaining from the original plan.
- 12. Executive Director's Report:** J. Jensen asked that the GLP Executive consider whether it wishes to allow the new executive to be elected in the Fall to appoint the bargaining committee. After discussion, it was determined that the earliest the GLP AGM could be held would be in October. They discussed the issue of the current Executive appointing a bargaining committee that may not be supported by the incoming Executive after elections. The Executive decided to commit to being ready to bargain by January 2010. J. Jensen was asked to arrange for dates and to advise the Executive, so that the Executive has target dates to meet.
- 13. Further Business:**
  - a) Postage/Travel Expense: The Executive did not have prepaid envelopes at the last Executive meeting. B. Chow submitted an expense claim that included the cost of postage, but this claim was rejected as it was not covered in PEA Expense Policy.
  - b) Joint Management Committee: A meeting was proposed for 9 am on April 14<sup>th</sup> in Victoria. J. Jensen was to confirm the meeting and circulate the information to the Executive. F. Kohlberger suggested setting up committees by Ministry, similar to Article 29 committees under the BCGEU agreement. It would be more effective to raise specific issue with the Ministries where the issues arise. The Joint Management Committee meeting with Lynda Tarras was to deal with overarching issues.
  - c) Climate Goals: Frank K handed out a revised Executive Climate Goals Charter for review. The Charter will be on the agenda for the next Executive meeting.
  - d) Travel Expenses: The Executive decided to table this issue until the next meeting.
  - e) Thank you note: The Executive requested that B. Chow draft a thank you note to go out to the remainder of GLP Executive. F. Greenlay was asked to have this note sent to the GLP membership.

**14. Meeting Evaluation:** There was no time for a discussion at this meeting.

**15. Adjournment:** The meeting adjourned at 11:28am.