

PROFESSIONAL EMPLOYEES ASSOCIATION

GLP EXECUTIVE MEETING

June 24, 2008 (8:30 a.m.)

Rosedale on Robson Suite Hotel
838 Hamilton Street, Vancouver

Executive:

Brian Chow (by conference call)
Mike Jobke
Frank Kohlberger
Megan Williams

Regrets:

Paul Albu
Cheryl Conant
Susan Randle

Staff:

Frank Greenlay

- 1. Call to Order:** The meeting was called to order at 9:20 a.m. with F. Kohlberger in the chair.
- 2. Approval of Agenda:** M/S/C to approve the Agenda.
- 3. Approval of Minutes:** M/S/C to approve the minutes of May 12, 2008.
- 4. Secretary-Treasurer's Report:** The Secretary-Treasurer's report will be presented at the next GLP executive meeting. At the request of the executive, F. Greenlay reported on the Strategic Plan membership lunch initiative costs. The executive requested Greenlay to provide further information regarding the Chapter Grant with respect to current accounts. S. Randle was to be asked to provide an account update when received and to review information from Greenlay with regard to requesting the Chapter Grant.
- 5. Strategic Plan Lunches:** M. Williams to review the compilation and reporting of Strategic Plan membership questionnaire data with F. Greenlay. The executive determined that all lunch meetings are to be concluded by July 31, 2008 and all material is to be returned to the Surrey office by Friday August 15, 2008, with the prize draws to take place on August 29, 2008. The executive set September 30, 2008 as the date for a full-day meeting to develop a next-steps strategy, and to review costs and to discuss the compiled data.
- 6. Education Conference:** The executive decided to send a communiqué to the Local Representatives thanking them for the work put into the Strategic Plan lunch initiative and to include information on the current status of the initiative and to provide a next steps outline.

M. Williams undertook to draft a GLP communications protocol, for internal GLP Executive communications. After discussion, F. Kohlberger was directed to send a communications summary to Williams.

7. **Grants and Donations:** The executive discussed a request for assistance for the development of a garden at the Dalhousie Drive Ministry of Forests and Range office in Kamloops. M. Williams and S. Randle offered to write a cover letter for this grant.

M/S/C to approve a donation of \$100 for the proposed garden.

8. **Appointment of Local Representatives:** The executive confirmed the appointment of the following local representatives:

Carl Withler, Kelowna

Julie Castonguay, Nelson-Grand Forks

M. Jobke was assigned to draft a Local Representative recruitment communiqué for distribution to the GLP Executive. The executive asked F. Greenlay to provide the approximate membership totals in the jurisdiction of each local representative.

9. **Annual General Meeting:** The executive confirmed Monday, November 3, 2008 as the date for the GLP Annual General Meeting in Victoria and requested that staff begin planning.
10. **Management Exclusions:** The executive approved the exclusion request for the position of Manager, Animal Health Centre Operations in the Ministry of Agriculture and Lands. The executive did not approve the request to exclude the position of Program Manager, Therapy Professions in the Ministry of Health, Health Human Resources Division and asked staff to provide further information on this position and report back at the next meeting.

(B. Chow departed 12:00)

11. **Further Business:**

- a) **Executive Representative Report:** M. Jobke reported on the PEA Executive decisions regarding information gathered at the Education Conference. The conference information is to be compiled in binders and provided to all conference participants, and the executive discussed using the PEA website to further disseminate conference information. The PEA Policy Review Committee recommended that staff recognition be dealt with on a case by case basis.

F. Kohlberger reported on the disposition of the 2007 Annual General Meeting Resolutions. The PEA Convention Committees Policy was amended June 23, 2008. The executive established a nominating committee regarding positions open at convention.

- b) **Local Representative Training:** F. Greenlay was asked to convey a request to attach local representative training to the GLP Annual General Meeting in November.
- c) **Resolutions Committee:** The executive requested a conference call on either of August 11, 12, 13 to discuss the election of a Resolutions committee for the Chapter AGM.
- d) **Collective Bargaining:** The executive requested that collective bargaining in 2010 be added to the next agenda.
- e) **Meeting Assessment:** All participants reported a high level of satisfaction with the meeting. The executive requested that an assessment of the meeting be a permanent addition to the agenda.

12. Adjournment: The meeting adjourned at 1:15 p.m.

FG/jp