

# PROFESSIONAL EMPLOYEES ASSOCIATION

## EXECUTIVE MEETING

October 26, 2009 (11:30 a.m.)  
The Delta Ocean Pointe Hotel  
45 Songhees Road, Victoria

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**Executive:**

John Foxgord  
Tom Gore  
Shel Harris  
Brent Hird  
Kathy Kendall (*by phone*)  
Frank Kohlberger  
Troy Lockhart (*by phone*)  
Lynn McCaughey

Joanne Montgomery  
Susan Pearson  
Jason Yates

**Observers:**

Linda Lucier  
Sonny Wilson  
Carmel Wiseman

**Staff:**

Jodi Jensen

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1. **Call to Order:** The meeting was called to order at 11:35 a.m. with F. Kohlberger in the chair.
2. **Introductions:** F. Kohlberger led a round of introductions for the newly-appointed executive members.
3. **Adoption of agenda:** M/S/C to approve the agenda amended to add *Election of President* to Item 7 and *Meeting Schedule* and *Labour Film Festival* under Item 15.
4. **Adoption of minutes:** M/S/C to approve the minutes of September 24 and October 16, 2009 as circulated.
5. **Secretary-Treasurer's Report:** J. Foxgord reviewed the revised format of the monthly statement. He reported that for the month of September operating revenue totaled \$139,560 and operating expenses totaled 109,946. With investment revenue of \$90,971 after expenses, the excess of revenue over expenses for the month was \$120,585.  
  
M/S/C to accept the Secretary-Treasurer's Report as presented.
6. **Grants & Donations Committee Report:** T. Gore reported that of two donation requests received, the committee recommended that donations be made as follows:  
  
BC Children's Hospital Foundation: \$1,000  
QUEST Food Exchange: \$1,000  
  
M/S/C to approve the recommended donations to the BC Children's Hospital Foundation and QUEST Food Exchange.

Executive members temporarily adjourned the meeting to tour the office space for sale at Dockside Green.

7. **Election of President and Committee Appointments:** M/S/C to appoint J. Jensen to the chair.

J. Jensen reviewed the election process and opened nominations for President. F. Kohlberger and K. Kendall were nominated.

M/S/C to appoint L. Lucier and C. Wiseman as scrutineers for the election by secret ballot.

The scrutineers reported that K. Kendall was elected President.

J. Jensen opened nominations for 2nd Vice-President. T. Gore and S. Harris were nominated.

The scrutineers reported that T. Gore was elected 2<sup>nd</sup> Vice-President.

M/S/C to destroy the election ballots.

K. Kendall requested that F. Kohlberger assume the chair for the remainder of meeting since she was participating by telephone.

J. Jensen noted that the UVIC Chapter would be asked to fill the executive vacancy resulting from the election for the next meeting.

J. Jensen reviewed the committee list and noted where vacancies had arisen.

M/S/C to appoint L. Lucier to the Communications Committee as a member at large.

M/S/C to appoint L. McCaughey to the Education Committee.

M/S/C to appoint T. Lockhart and L. McCaughey to the Grants & Donations Committee.

M/S/C to appoint S. Pearson to the Finance and Investment Committee.

M/S/C to appoint J. Yates to the Staff Relations Committee.

Executive members agreed to wait until the new year to appoint the Scholarships and Bursary Committees.

8. **Property Search:** Executive members discussed their impressions of the office space for sale at Dockside Green following their tour of the property earlier that afternoon.

J. Jensen reviewed the financial analysis information provided to executive members, including potential revenue for subleasing, and outlined the options for making an offer to purchase either a portion or the entirety of the 3<sup>rd</sup> floor of the Prosperity Building.

Executive members discussed the impetus for purchasing space, the benefits of having in-house space for meetings and training, the timing of a potential move, and the possibility of consolidating the two current offices.

M/S/C that the Executive Director be authorized to take appropriate steps to make an offer to purchase the approximately 5,000 square feet of office space for sale on the 3<sup>rd</sup> floor of the Prosperity Building at Dockside Green in Victoria.

M/S/C that in the event of a successful purchase agreement for office space at Dockside Green in Victoria, that the PEA undertake consultation with staff regarding the process and timing of an amalgamation of the two PEA offices.

M/S/C to appoint Brent Hird, John Foxgord, Tom Gore, Lynne McCaughey and Shel Harris to a Building Committee.

9. **Membership Database:** J. Jensen drew the executive's attention to the Design Report and covering email submitted by Sharon Dean of Teky Technical Services. She noted that both options provided in the design report exceeded the \$15,000 budget approved at the August 20<sup>th</sup> meeting.

J. Foxgord expressed his preference for a phased approach to the contract to reduce risk to the Association and ensure satisfaction with the work being delivered.

M/S/C to approve Option 2 of the Teky Technical Services Design Report at a cost of \$32,336 on the condition that a milestone be incorporated into the contract requiring delivery of a project stage at a certain date and permitting the Association to assess and decide whether or not to proceed from that point.

10. **Executive Action Plan:** J. Jensen briefly reviewed the items requiring action by October, and noted the plan would appear routinely on meeting agendas.
11. **Staff Relations Committee:** M/S/C to go *in camera*.  
M/S/C to go out of *in camera*.
12. **Collective Bargaining Report:**

**ORL:** J. Jensen reported that a tentative agreement had been reached with the Okanagan Regional Library providing for a two-year extension of the current collective agreement with wage adjustments of 4 % each year. She reported that the

Library Board ratification vote would occur first, at their meeting planned for November 16.

**LSL:** J. Jensen reported that bargaining with the Law Society was scheduled for October 28, 29 and 30, and that E. Gorrie had made himself available on November 2 to arrange ratification materials in the event the parties were able to reach a tentative agreement. She reported that the parties were discussing a proposal to extend the current collective agreement for a one-year term.

**PGSD:** J. Jensen reported that the chapter had established their bargaining committee at their recent AGM and decided to hold a membership meeting on November 19 to begin early preparations for bargaining in the spring.

**CHSS:** J. Jensen reported that a multi-union bargaining conference was planned for November for community health bargaining.

13. **Education Conference 2010:** J. Jensen reported on a request from the Prince George School District Chapter to use chapter funds to send an additional member to the Education Conference in 2010. She reported that participant numbers by chapter are generally determined using the same formula as applies for determining convention delegates, as per the Association's By-laws.

Executive members discussed the potential implications of allowing all chapters to fund additional delegates and the "buddy rule" for small chapters reflected in the formula in the By-laws.

M/S/C that three be the minimum number of eligible participants per chapter for all Education Conferences.

14. **Chapter Reports:**

**FMEP:** B. Hird reported that the AGM was planned for the following week, and that the chapter would be electing a new treasurer and putting a bargaining committee in place.

**UVIC:** T. Gore reported on the fall social for chapter members later that week, and that the bargaining committee would be appointed after the AGM on November 12.

**GLP:** S. Pearson reported that the AGM had taken place October 5 and the first meeting of the new chapter executive had taken place that morning to appoint officers, executive representatives and a bargaining committee.

**SMS:** S. Wilson reported the new chapter executive would hold its first meeting the following week to make appointments to the joint standing and bargaining

committees, and establish jurisdictions for local representatives.

**LSS:** K. Kendall reported that her chapter's AGM would be held in Vancouver on November 5. She also reported that all staff had been told to be available November 2 to hear the results of the LSS Board meeting taking place October 30.

**CHSS:**L. Lucier reported that she anticipated increased interest in the AGM scheduled for the following week due to collective bargaining and recent changes within the health authority.

**HSP:** J. Montgomery reported that the AGM would be held on November 18 in Penticton with a teleconference option, and that Labour Relations Officer Barinder Rasode had met with the Interior Health Authority the previous week to address staffing issues.

15. **Further Business:**

- a) **Meeting Schedule:** J. Jensen confirmed that the November 30 meeting would occur in Sidney as scheduled, and reported that the February meeting had been moved to March 8 in Sidney, as requested, to avoid overlap with the Olympics. She agreed to ensure the schedule for the balance of the year was circulated.
- b) **Canadian Labour International Film Festival (CLiFF):** J. Jensen reported that Communications Officer Kyle Russell had submitted the PEA-produced "Justice For All" to the Festival and that the Association had recently been advised that the film would be shown in Toronto during the week of November 22 and other screenings across the country.

Executive members expressed their congratulations to K. Russell.

16. **Adjournment:** The meeting was adjourned at 4:25 p.m.

JJ/rb

**APPROVED**

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