

PROFESSIONAL EMPLOYEES ASSOCIATION

EXECUTIVE MEETING

August 27, 2007 (11:45)
Dunsmuir Lodge
1515 McTavish Road, Sidney, B.C.

Executive:

Brian Chow
John Foxgord
Tom Gore
Cliff Haman

David Newell
Julie Orban
Jim Russell
Guido Vanderheyden

Regrets:

Kathryn Danchuk
Monica Gaucher
Kathy Kendall
Gerald Reichenback

Staff:

Jodi Jensen
Tony Bute
Observer:
Marie Kardash

- 1. Call to Order:** The meeting was called to order at 11:48 a.m. with J. Russell in the chair.
- 2. Adoption of Agenda:** M/S/C to adopt the agenda as presented.
- 3. Adoption of Minutes:** M/S/C to adopt the minutes of July 16, 2007 as circulated.
- 4. Secretary-Treasurer's Report:** J. Foxgord reported that for the month of July dues revenue totaled \$119,303 and operating expenditures totaled \$133,055, including \$29,393.48 for convention costs. The deficit of revenue over total expenditure for the month was \$13,752 while the excess of revenue over total expenditure for the year to date was \$126,292.

M/S/C to adopt the Secretary-Treasurer's Report as presented.

J. Foxgord recommended the transfer of \$75,000 in excess cash to the investment account.

M/S/C to move \$75,000 from the PEA bank chequing account to the investment account.
- 5. Quarter Investment Report:** J. Foxgord reported that the Second Quarter Investment Report showed the total value of PEA investments as of June 30, 2007 as \$7.679 million, a decrease of 1.07 per cent from the first quarter, but an increase of 7.43 per cent over the past 12 months.

M/S/C to adopt the Second Quarter Investment Report.
- 6. Grants & Donations Committee Report:** No report.
- 7. Staff Relations Committee Report:** J. Jensen reported that E. Gorrie's start date as Senior Labour Relations Officer in the Victoria office was August 27. She also reported that T. Bute was expected to transition from his full time position as of September 15, and would return to work part-time on projects and providing vacation relief from early October through early December, when he would be proceeding to retirement.

T. Bute vacated the meeting for the remainder of the agenda item.

M/S/C to go *in-camera*.

M/S/C to move out of *in-camera*.

M/S/C to offer the labour relations officer position in the Surrey office to Frank Greenlay.

M/S/C to approve the expenditure of up to \$1,000 for a retirement gift for T. Bute.

M/S/C to refer to the Policy Review Committee the development of a policy indicating spending limits for staff retirements and departures.

8. Table Officer Election: J. Russell reported on the resignation of Second Vice-President P. Giommi. J. Jensen reported that the resulting vacancy would require an election be held to fill the vacancy with a current Association Executive member. The successful candidate's executive position would then be filled by appointment by the appropriate chapter. She suggested the election be held at the next Association Executive meeting on October 1.
9. Executive Committee Appointments: J. Jensen reported on vacancies on several Association Executive committees and called for nominations to fill the positions.

Education Committee: Lynn McCaughey, Sean Holland and Annie Pope were nominated to fill two at-large vacancies.

M/S/C to appoint T. Bute and C. Haman as scrutineers.

L. McCaughey and S. Holland were elected to the Education Committee.

M/S/C to destroy the ballots.

Grants & Donations Committee: J. Orban was nominated to fill the executive member vacancy. Georgia McKay, Jason George, Martin Sills, Frank Kohlberger and Gary Dolynchuk were nominated to fill two at-large vacancies.

G. McKay and J. George were elected to the Grant and Donations Committee.

M/S/C to destroy the ballots.

Policy Review Committee: Marie Kardash, Frank Kohlberger and Jason George were nominated to fill two at-large vacancies.

M. Kardash and F. Kohlberger were elected to the Policy Review Committee.

M/S/C to destroy the ballots.

Scholarships Committee: C. Haman was nominated to fill the executive member vacancy. Marie Kardash, Steven Kuan and Leslie Kenny were nominated to fill three at-large vacancies.

L. Kenny, M. Kardash and S. Kuan were elected by acclamation to the Scholarships Committee.

Staff Relations Committee: T. Gore was nominated to fill the executive member vacancy.

Bursary Committee: D. Newell was nominated to fill the executive member vacancy. Rostam Yazdani and Annie Pope were nominated to fill two at-large vacancies.

R. Yazdani and A. Pope were declared elected to the Bursary Committee.

Organizing Committee: Executive members asked staff to assist in identifying a teacher from St. Margaret's School to sit on the committee.

10. PEA Communications Review: J. Jensen reported on progress with NOW Communications to re-design *The Professional* and the web site, including five focus groups held on August 16 and 18 to solicit feedback and input from approximately 50 members randomly selected from various chapters.

M/S/C that all costs related to re-design of *The Professional* and the web site be allocated to the special projects budget line.

11. Convention Follow-up: J. Jensen drew attention to the draft minutes previously circulated.

M/S/C to approve the draft minutes of the 2007 Convention for the purposes of posting on the web site and distributing to delegates to the next convention.

12. Education Conference Planning: J. Jensen sought direction on the program, location, venue and timing for the 2008 conference. Executive member agreed that the conference schedule and timing would be similar to that of the 2006 conference; staff would review costs and availability of facilities in Kelowna, the Lower Mainland and Victoria; and the conference would be scheduled for March or April of 2008.

13. Organizing Report:

M/S/C to move *in-camera*.

M/S/C to move out of *in-camera*.

14. Negotiations Report:

LSL: J. Jensen reported that the employer's proposed collective agreement had been rejected by the Law Society Lawyers Chapter members and that the PEA would be returning to mediation at the Labour Relations Board in an effort to achieve a first collective agreement.

SMS: J. Jensen reported that there had been no bargaining activity at St. Margaret's School over the summer and that negotiations were expected to resume in the fall.

15. Chapter Reports:

CHSS: M. Kardash reported that the chapter's secretary-treasurer had resigned and the executive committee was seeking a replacement.

GLP: J. Orban reported that the executive was finalizing the chapter's strategic plan and would subsequently present it to the Association Executive. B. Chow reported that the chapter was soliciting candidates for executive elections and the annual general meeting would be held on November 5 in Prince George. He also reported that staff were creating a "critical event" calendar to assist the executive in its duties.

HSP: G. Vanderheyden reported that the chapter had been successful in creating more interest from chapter members, some of whom had requested to become local representatives or to attend PEA functions. He also reported that retention of professional staff was a serious issue for employers of Health Science Professionals.

LSL: D. Newell reported that the Law Society Lawyers Chapter members were anticipating the return to mediation to achieve a collective agreement following the chapter's rejection of the agreement proposed by the employer.

UVIC: T. Gore reported that the chapter executive had held discussions considering the implications of the end of mandatory retirement at the university. He also reported that chapter executive elections were underway and the new executive would take office following the chapter annual general meeting slated for November 15.

16. Further Business: J. Russell reported on an issue relating to the "greening" of the University of British Columbia campus in Vancouver. He encouraged other executive members to encourage their employers to take steps to protect the environment.

17. Adjournment: The meeting adjourned at 3:05 pm.

TB